

APPENDIX 2 – Children, Adults, Public Health and Voluntary Sector Policy and Scrutiny Committee Work Programme

ROUND 1 12 July 2022		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director/senior officer
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member’s priorities	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children’s Services Pedro Wrobel, Executive Director of Innovation and Change Debbie Jackson, Executive Director of Growth Planning and Housing Raj Mistry, Executive Director of Environment and City Management
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member’s priorities	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change
Work programme	To consider and agree the outline work programme for the committee for the year ahead, with input from Cabinet Members, Executive Directors and other officers on how to make best use of the Committee’s time and where the Committee will have the biggest impact	n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers

ROUND 2 12 September		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change Debbie Jackson, Executive Director of Growth Planning and Housing Raj Mistry, Executive Director of Environment and City Management
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change
Annual Youth Justice Plan	To review the annual youth Justice plan which Local Authorities have a legal duty to produce. The plan should show how they will provide and fund youth justice services (YJSs) in their area.	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services
Breakfast and after school club provision in Westminster schools	To review the provision of breakfast and after school clubs in Westminster schools.	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services
Work programme	To review the work programme in light of events and recent discussions	n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers

ROUND 3 20 October		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities. This should include a briefing on the Music Hub.	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change Debbie Jackson, Executive Director of Growth Planning and Housing Raj Mistry, Executive Director of Environment and City Management
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change
Care Coordination Solution (CCS) Position Statement	To update the committee on the programme to use patient data in NHS services.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change
Gordon Hospital Update	To update the committee on the status of the hospital and possible future plans for the site.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change

Work programme	To review the work programme in light of events and recent discussions	n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers
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ROUND 4 05 December		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change Debbie Jackson, Executive Director of Growth Planning and Housing Raj Mistry, Executive Director of Environment and City Management
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change
Annual Adult Safeguarding report	To consider the annual Safeguarding Adults report	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and the Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
Improving planned orthopaedic inpatient surgery in north west London	To consider the report from Imperial College Healthcare NHS Trust	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and the Voluntary Sector

		Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
Children and Young People's Plan	To review this Bi-Borough report on the strategic direction for how the Council will deliver its vision for children and young people up to the age of 19 and up to the age of 25 for care leavers and young people with special educational needs and disabilities, over the next three years.	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change Debbie Jackson, Executive Director of Growth Planning and Housing Raj Mistry, Executive Director of Environment and City Management
Work programme	To review the work programme in light of events and recent discussions	n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers

Budget Task Group gap – January/February

ROUND 5 28 February 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change Debbie Jackson, Executive Director of Growth Planning and Housing Raj Mistry, Executive Director of Environment and City Management
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector

		Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
Mental Health and Children	To consider the Mental Health Support Teams, Suicide Prevention Strategy and the Emotional Wellbeing and Mental Health Plan.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
Local Safeguarding Children Partnership Annual Report	To consider the annual Safeguarding Children report	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Debbie Jackson, Executive Director of Growth Planning and Housing
Site visit and review of Westminster Academy and the International Baccalaureate qualification.	To consider the possibility of a 'one-off academy' and explore the benefits of federation with other institutions.	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Raj Mistry, Executive Director of Environment and City Management
Work programme	To review the work programme in light of events and recent discussions	n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers

ROUND 6 17 April 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change Debbie Jackson, Executive Director of Growth Planning and Housing Raj Mistry, Executive Director of Environment and City Management

Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
LGBT and the Local Community	To review the community care and support / public health offer for the LGBT Community.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
Public Health Investment Integrated Care	To review the effectiveness of the public health investment fund in relation to integrated care and make recommendations on future use of such funds.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
Work programme	To review the work programme in light of events and recent discussions.	n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers

Work Plan Meeting 07.10.22 Agreed Items

- Leisure Services Contract and future of service - To consider the next steps for the leisure service, including planning for the contract relet and future service design. Meeting to be arranged, possibly March 2023.
- Create a Task Force for the Breakfast Club initiative considering the cost-of-living crisis
- Arrange a site visit to St. Charles Hospital
- Seymour Leisure Centre
- Review of the Music Hubs scheme

Unallocated items – this may either be substituted in for a substantive item elsewhere in the year or may be rolled over for future municipal years

- Annual Fostering and Adoption Report
- Attainment Gap
- Primary School capacity
- Bridging the Gap
- Community Health Workers
- Pre-birth to five strategy review
- Libraries service overview and review

- Annual corporate parenting report
- IRO report
- Annual self-assessment progress report (Children's)
- Youth crime prevention plan
- Emotional Wellbeing and Mental Health Plan
- School Uniform Support Scheme
- Ukraine Programme Update
- Pre-Birth to five strategy delivery review
- Supported Internships Annual Review
- Participation Report
- Autism Strategy delivery update
- Childcare Sufficiency Assessment 2021-22
- Reports and progression pathways for young people at both key stages
- Annual Child Protection Report
- Westminster Guardians Report
- Family hubs
- An update on the Annual Youth Justice Plan (after results from the service's inspection have been released)
- Westminster Reveals 2023/Summer Cultural Outreach
- Westminster Adult Education Service – strategic plan review
- Site visit and review of Hallfield Primary School